

Organising Committee

Minutes Draft

Date: 23rd August, 2018

Time: 7:30pm

Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC

Online: <https://dte.coop/live.meeting>

#	Item	Raised by:
1	<u>Meeting Started</u>	<i>Procedural</i>
	8.00 pm	
2	<u>Election Of Chair</u>	<i>Procedural</i>
	Confirmation of Chairperson: David Cruise Confirm Minute Keeper: Malcolm Matthews	
3	<u>Attendance</u>	<i>Procedural</i>
	Banville Denise Brogan Ellen Cruise David Ernst Kathy Gregory Steven (Scouse) Hunt Lindy Johnson Zoe Larke Coral Logiusto Vince McDonald David McPherson Robin Magor John Matthews Malcolm Pitt Trevor Rasmussen Mark Reed Shardee Reid Troy Reid John Royal Don Schwarz Martin Shipperlee Aarron Simmonds Barry Tarr Jenny Poynton Steve Royal Don Tarr Jenny Tunney Kristen Woodgate Richard	

4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>
	2018-06-04 2018-06-23 2018-07-26 2018-08-02 2018-08-09 Moved Scouse Seconded Coral Larke No objections PBC	
5	<u>Task Check List</u>	<i>Procedural</i>
		NO PROGRESS WORK IN PROGRESS COMPLETE NO LONGER RELEVANT TAKEN OVER BY ?
6	<u>Correspondence / Payments</u>	<i>Procedural</i>
	Telstra \$12.00 Statement Bendigo bank NSW Lands	
7	<u>WH&S</u>	<i>Procedural</i>
8	<u>Agenda Items From Previous OC Meeting</u>	
9	<u>Minutes</u>	<i>Coral Larke</i>
	Discussion: Due to being busy during the pre ConFest stage there was pressure for minutes to not be ratified. This has now habituated. Minutes needs to be ratified at the following meeting to ensure their integrity and to allow for matters arising. If people do not read them in their own time then they need to be read out during the meeting.	
10	<u>Action Task List</u>	
	During the preConFest stage there was pressure to omit this important meeting function and this now habituated. Coral will reactivate the task list. Motion: That the action task list is upgraded and maintained each meeting.	Moved Coral Larke Seconded Trevor Pitt PBC
11	Bylands Working Bee Process to visit Bylands Motion To hold a working bee at Bylands 25/8 -28/8	Moved Kathy Ernst Seconded Troy Reid PBC
12	<u>Member Activity Forms</u>	<i>Kristen Tunney</i>
	Kristen is finalizing the Member Activity Forms which need to be handed in by end Aug	
13	<u>Water Consultants</u>	
	Motion Design plan to be approved by water consultants and Council	Moved Trevor Pitt Seconded Denise Banville PBC
14	<u>Resignation of Bree Nurse</u>	
	Discussion regarding the resignation of Bree Nurse and strategies to deal with the transition.	

	<u>Carried Resolutions</u>	<i>Procedural</i>
	Bylands Working Bee Process to visit Bylands Motion To hold a working bee at Bylands 25/8 -28/8 Action Task List Motion Action Task list Will be retable when task list is available Moved Coral Second Trevor moved by consensus	Moved Kathy Ernst Seconded Troy Reid PBC
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	<u>Meeting Ended</u>	<i>Procedural</i>